



Professional Fees

FloresHR and HUB have partnered to bring you legendary service at an even greater value! Professional fees are guaranteed for the initial term of contract. Fees will be billed monthly.

Service	0-499	500-999	1,000-4,999	5,000+	Minimum
COBRA Administration (Per Insured Employee Per Month) Initial Rights Notices for new hires included. Flores retains 2% COBRA administration fee. Bulk mailing of Initial Rights notices to correct past compliance gaps: \$2.00 each. QE Notices in excess of 20% turnover: \$3.75 each. Mailed Open Enrollment Notices to Active COBRA Participants: \$15 each plus printing & shipping (\$75 min.).	\$0.49	\$0.47	\$0.45	\$0.40	\$50
FSA Administration (Per Participant Per Month) Includes HCFSA, LFSFA and DCFSA. Debit card for HCFSA and LFSFA only. A 5% prefund of debit card annual balances is required.	\$3.95	\$3.75	\$3.50	\$3.25	\$100
Commuter Benefit Administration (Per Participant Per Month) Includes debit card.	\$2.95	\$2.50	\$2.25	\$2.00	\$100
HSA Administration (Per Participant Per Month) Includes debit card.	\$2.00	\$1.75	\$1.25	\$0.75	\$100
HRA Administration (Per Participant Per Month) Fee may be adjusted based upon complexity of plan design.	\$3.50	\$3.40	\$3.30	\$3.20	\$100
Lifestyle Spending Account Administration (Per Participant Per Month)	\$2.50	\$2.30	\$2.00	\$1.50	\$100
Retiree and Leave of Absence Direct Billing (Per Participant Per Month)	\$4.50	\$4.40	\$4.30	\$4.20	\$50
FMLA and Leave Administration (Per Employee Per Month)	\$2.75	\$2.75	\$2.75	\$2.50	\$137.50
Student Loan Repayment Assistance Plan (LRAP) or Tuition Assistance Reimbursement Plan (TARP) (Per Participant Per Month)	\$2.75				\$110
Premium Only Plan (POP) Document Preparation (First-Year Fee) Annual renewal fee of \$250.	\$250				N/A
Form 5500 Filing Preparation (Annual Fee) Up to four schedules included. Each additional schedule is \$150.	\$500				N/A
Flores HR Compliance Center (Per Employee Per Month)	Fee based on total employee count.				\$157.50
ERISA Wrap Document Preparation (One-Time Fee)	\$600				N/A

Commission may be added by product or as a general consulting fee at producer's request.
Pricing prepared for HUB. To request a proposal, please reach out to us at RFP@floresHR.com.

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